



EMICO HOLDINGS BERHAD
Registration No. 199101020015 (230326-D)

**NOTIFICATION TO SHAREHOLDERS ON THE CHANGE OF MODE
OF MEETING FOR THE 29th ANNUAL GENERAL MEETING (“AGM”)**

Day, Date and Time : **Friday, 24 September 2021 at 11.00 a.m.**
Meeting Venue : **Online Meeting Platform**
Meeting Platform : **Online website at <https://tiih.online> provided by Tricor Investor & Issuing House Services Sdn Bhd in Malaysia (Domain registration number with MYNIC: D1A282781)**

We refer to the Notice of the 29th AGM of the Company dated 24 August 2021 and the Guidance Note and FAQs on the Conduct of General Meetings for Listed Issuers by the Securities Commission Malaysia and the Standard Operating Procedures (“SOP”) of National Recovery Plan dated 3 September 2021 by Majlis Keselamatan Negara (“MKN”) that all meetings are only allowed to conduct by way of virtual. Thus, all meeting participants including the Chairperson, board members, senior management, shareholders and proxyholders must participate virtually in the meeting. Physical attendance is prohibited.

To comply with the SOP issued by MKN and the Guidance Note and FAQ issued by Securities Commission Malaysia, the 29th AGM of the Company will now be conducted **fully virtual** through the online meeting platform at <https://tiih.online>.

All shareholders and proxyholders who wish to participate at the 29th AGM of the Company will have to register first at the online meeting platform at <https://tiih.online>. Kindly refer to the Administrative Guide for the AGM for the procedures to register and participate remotely at the 29th AGM.

We enclose herewith the **revised PROXY FORM** for your kind attention. For a proxy to be valid, the revised Proxy Form duly completed shall be deposited at the office of the Share Registrar, Tricor Investor & Issuing House Services Sdn Bhd at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur or its Customer Service Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur not less than 48 hours before the time for holding the AGM or adjournment thereof, or in the case of a poll not less than 24 hours before the time appointed for the taking of the poll. The completed Proxy Form transmitted by facsimile or electronic mail (e-mail) will not be accepted.

The earlier Proxy Forms that have been deposited at the registered office of the Company at 51-21-A Menara BHL Bank, Jalan Sultan Ahmad Shah, 10050 Penang prior to this notification shall remain valid unless a new Proxy Form is deposited at the Share Registrar’s office which will supersede the previous Proxy Form deposited (if any).

Apart from the above and the change in the mode of conduct of meeting, the agenda of the meeting as stated in the Notice of the 29th AGM of the Company dated 24 August 2021 remain unchanged.

Shareholders are advised to refer to announcements made by the Company from time to time for any changes to the administration of the 29th AGM of the Company.

We thank you for your continued support to Emico Holdings Berhad.

Yours faithfully,
For and on behalf,
EMICO HOLDINGS BERHAD

LIM TECK CHYE
Executive Chairman

10 September 2021



EMICO HOLDINGS BERHAD
Registration No. 199101020015 (230326-D)

ADMINISTRATIVE GUIDE
29TH ANNUAL GENERAL MEETING

Day, Date and Time : **Friday, 24 September 2021 at 11.00 a.m.**
Meeting Venue : **Online Meeting Platform**
Meeting Platform : **Online website at <https://tiih.online> provided by Tricor Investor & Issuing House Services Sdn Bhd in Malaysia (Domain registration number with MYNIC: D1A282781)**

1. FULLY VIRTUAL ANNUAL GENERAL MEETING (“AGM”)

- (i) The 29th AGM of Emico Holdings Berhad (“**EMICO**” or the “**Company**”) will be held entirely through live streaming and remote participation and voting facility provided by the Company’s share registrar, Tricor Investor & Issuing House Services Sdn Bhd (“**Share Registrar**”, “**Tricor**” or “**TIIH**”) at the online website <https://tiih.online>.
- (ii) The meeting platform of the AGM is to comply with Section 327(2) of the Companies Act 2016 and the Guidance and FAQs on the Conduct of General Meetings for Listed Issuers issued by the Securities Commission Malaysia, as revised on 16 July 2021 and the SOP of National Recovery Plan dated 3 September 2021 issued by MKN. Shareholders will not be allowed to physically attend the 29th AGM of the EMICO.

2. REMOTE PARTICIPATION AND VOTING (“RPV”) FACILITIES

- (i) The RPV facilities are available on Tricor’s **TIIH Online** website at <https://tiih.online>.
- (ii) Shareholders are to attend, speak (in the form of real time submission of typed texts) and vote (collectively, “**participate**”) remotely at the 29th AGM using RPV facilities from Tricor.
- (iii) Kindly refer to Procedures for RPV as set out below for the requirements and procedures.

3. PROCEDURES FOR RPV

- (i) Please read and follow the procedures below to engage in remote participation through live streaming and online remote voting at the 29th AGM using the RPV facilities:

Before the AGM Day

Procedure	Action
i. Register as a user with TIHOnline	<ul style="list-style-type: none">• Please access to website at https://tiih.online. Register as a user under the “e-Services” select “Create Account by Individual Holder”. Refer to the tutorial guide posted on the homepage for assistance.• Registration as a user will be approved within one (1) working day and you will be notified via e-mail.• If you are already a user with TIH Online, you are not required to register again. You will receive an e-mail to notify you that the remote participation is available for registration at TIH Online.

ii. Submit your request to attend AGM remotely	<ul style="list-style-type: none"> • Registration is open from Monday, 13 September 2021 until the day of AGM on Friday, 24 September 2021. Shareholder(s) or proxy(ies) or corporate representative(s) or attorney(s) are required to pre-register their attendance for the AGM to ascertain their eligibility to participate at the AGM using the RPV. • Login with your user ID (i.e. e-mail address) and password and select the corporate event: (Registration) EMICO HOLDINGS BERHAD 29TH AGM. • Read and agree to the Terms & Conditions and confirm the Declaration. • Select “Register for Remote Participation and Voting”. • Review your registration and proceed to register. • System will send an e-mail to notify that your registration for remote participation is received and will be verified. • After verification of your registration against the Record of Depositors as at 03 September 2021, the system will send you an e-mail after 22 September 2021 to approve or reject your registration for remote participation. • <i>(Note: Please allow sufficient time for approval of new user of TIIH Online and registration for the RPV).</i>
--	---

On the AGM Day

Procedure	Action
i. Login to TIIH Online	<ul style="list-style-type: none"> • Login with your user ID and password for remote participation at the AGM at any time from 10.00 a.m. i.e. 1 hour before the commencement of meeting at 11.00 a.m. on Friday, 24 September 2021.
ii. Participate through Live Streaming	<ul style="list-style-type: none"> • Select the corporate event: (Live Stream Meeting) EMICO HOLDINGS BERHAD 29TH AGM to engage in the proceedings of the AGM remotely. If you have any question for the Chairman/Board, you may use the query box to transmit your question. The Chairman/Board will try to respond to questions submitted by remote participants during the AGM. If there is time constraint, the responses will be e-mailed to you at the earliest possible, after the meeting.
iii. Online remote voting	<ul style="list-style-type: none"> • Voting session commences from 11:00 a.m. on Friday, 24 September 2021 until a time when the Chairman announces the end of the session. • Select the corporate event: (Remote Voting) EMICO HOLDINGS BERHAD 29TH AGM or if you are on the live stream meeting page, you can select “GO TO REMOTE VOTING PAGE” button below the Query Box. • Read and agree to the Terms & Conditions and confirm the Declaration. • Select the CDS account that represents your shareholdings. • Indicate your votes for the resolutions that are tabled for voting. • Confirm and submit your votes.
iv. End of remote participation	<ul style="list-style-type: none"> • Upon the announcement by the Chairman on the conclusion of the AGM, the Live Streaming will end.

1. Notes to users of the RPV facilities:

- a. Should your registration for RPV be approved, we will make available to you the rights to join the live stream meeting and to vote remotely. Your login to TIIH Online on the day of meeting will indicate your presence at the virtual meeting.
- b. The quality of your connection to the live broadcast is dependent on the bandwidth and stability of the internet at your location and the device you use.
- c. In the event you encounter any issues with logging-in, connection to the live stream meeting or online voting on the meeting day, kindly call Tricor Help Line at 011-40805616 / 011-40803168 / 011-40803169 / 011-40803170 for assistance or e-mail to tiih.online@my.tricorglobal.com for assistance.

2. Entitlement to Participate and Appointment of Proxy

- a. Only members whose names appear on the Record of Depositors as at **03 September 2021** shall be eligible to participate at the 29th AGM or appoint a proxy(ies) and/or the Chairman of the Meeting to attend and vote on his/her behalf.
- b. In view that the 29th AGM will be conducted on a fully virtual basis, a member can appoint the Chairman of the Meeting as his/her proxy and indicate the voting instruction in the Proxy Form.
- c. If you wish to participate in the 29th AGM yourself, please do not submit any Proxy Form for the AGM. You will not be allowed to participate in the AGM together with the proxy appointed by you.
- d. The **revised** proxy forms and/or documents relating to the appointment of proxy/corporate representative/attorney for the 29th AGM shall be deposited or submitted in the following manner not later than **Wednesday, 22 September 2021 at 11.00 a.m:**
 - **By hand or post to the office of the Share Registrar, Tricor Investor & Issuing House Services Sdn Bhd at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur or its Customer Service Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur.**
- e. The **earlier** proxy forms that have been deposited at the registered office of the Company at 51-21-A Menara BHL Bank, Jalan Sultan Ahmad Shah, 10050 Penang prior to this notification shall remain valid unless a new proxy form is deposited at the addresses stated in (2d) above which will supersede the previous proxy form deposited (if any).

4. POLL VOTING

- (i) Voting at the 29th AGM will be conducted by poll in accordance with Paragraph 8.29A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad. The Company has appointed:
 - a. Tricor Investor & Issuing House Services Sdn. Bhd. as Poll Administrator to conduct the poll by way of electronic voting (e-voting); and
 - b. Asia Securities Sdn Bhd as Scrutineers to verify the poll results.
- (ii) Members/proxies/corporate representatives/attorneys can proceed to vote on the resolutions at any time from 11.00 a.m. on Friday, 24 September 2021 but before the end of the voting session which will be announced by the Chairman of the meeting. Kindly refer to “Procedures to Remote Participation and Voting via RPV Facilities” provided above for guidance on how to vote remotely via TIIH Online.
- (iii) Upon completion of the voting session for the 29th AGM, the Scrutineers will verify the poll results followed by the Chairman’s declaration whether the resolutions are duly passed.

5. PRE-MEETING SUBMISSION OF QUESTIONS

- (i) The Board recognizes that the 29th AGM is a valuable opportunity for the Board to engage with shareholders. In order to enhance the efficiency of the proceedings of the AGM, shareholders may in advance, before the 29th AGM, submit questions to the Board of Directors via Tricor’s TIIH Online website at <https://tiih.online>, by selecting “e-Services” to login, post your questions and submit it electronically no later than **Wednesday, 22 September 2021**. The Board of Directors will endeavor to address the questions received at the 29th AGM.

6. NO DOOR GIFTS/FOOD VOUCHERS

- (i) There will be no distribution of door gifts or food vouchers for the 29th AGM as the meeting will be conducted on a fully virtual basis.
- (ii) The Company would like to thank all its shareholders for their kind co-operation and understanding in these challenging times.

7. ENQUIRIES

If you need any assistance, kindly contact the following persons during office hours on Mondays to Fridays from 9.00 a.m. to 5.30 p.m. (except on public holidays):

Tricor Investor & Issuing House Services Sdn. Bhd.

General Line : +603-2783 9299

Fax Number : +603-2783 9222

Email : is.enquiry@my.tricorglobal.com

Contact persons :

Mohammad Amirul Iskandar : +603-2783 9263 / email : Mohammad.Amirul@my.tricorglobal.com

Mohamad Khairudin : +603-2783 7973 / email : Mohamad.Khairudin@my.tricorglobal.com